



Georgia Archives Certification and Authentication Policy

- 1. It is the policy of this office to certify only state and county records officially transferred to the archives, or officially deposited for preservation in the archives, in accordance with O.C.G.A. 45-13-46, 50-18-91, and 50-18-97.**
- 2. The archives will not certify copies of private manuscripts, non-state publications, or microfilm of private manuscripts or non-state, non-county records.**
- 3. The Director may, at his discretion, issue an "Authentication Letter" which verifies that a copy of a non-state, non-county record (such as a Bible record or document from a collection of private manuscripts) was reproduced from the archives' holdings.**
- 4. The fee for authentications will be the same as that for certifications.**
- 5. The Archives certifies or authenticates only paper copies of documents, not electronic copies.**
- 6. The Archives certifies or authenticates only copies produced by its own staff at the time of certification or authentication.**